



STONEHAVEN TOWN PARTNERSHIP
MINUTES OF TRUSTEE MEETING
HELD ON 24th MAY 2016 AT 7.00PM
AT INVERCARRON RESOURCE CENTRE, STONEHAVEN

Item

1. Welcome and Apologies

Present Trustees	In attendance	Apologies
David Fleming (DF)	Cllr Peter Bellarby (PB)	James Douglas
Andrew Newton (AN)	Cllr Graeme Clark (GC)	Elizabeth Havens
John Robson (JR)	Professor David Parkin (DP)	Jane Davidson
Bill Alan (BA)	Mark Skilling Aberdeenshire	Michelle Ward
Stuart Alexander (SA) (Co-opted member)	Council (MS)	
Jim Stephens (JS)**	Mitch Mackay (MM)	
Isabel Munn (IM)	*Knud Christiansen (KC)	

2. It was agreed that SA be co-opted on to the board of Trustees

3. Mark Skilling Aberdeenshire Council. Update on Former Gas Works Site

At the last liaison meeting with Aberdeenshire Council, STP and the Councillors it was agreed that MS should be invited to come and speak to the Trustees about the former gas work site. MS thanked the trustees for the invitation and gave some background to the project.

Approximately 3 years ago STP contacted AC to see if the former gas works site could be run as a car park. STP looked at the idea of purchasing the site with AC leasing it from STP. SGN stopped communication for a while. SGN have stated they would prefer to work with AC as they are a large organisation and the current situation is that MS is putting a package together. Unfortunately, at present the figures for taking this area over from SGN don't stack up.

Since AC have introduced free parking in most of their car parks for the initial ½ hour, income has dropped by £250,000. Current assumptions are that the cost of leasing this from SGN is £30k pa in revenue. Upgrades to the area to make it suitable as a car park will cost approx. £50k in capital.

Although it is a big area MS thinks that it could only be utilised for 40 spaces. Current income from 1 space in Market Square was £750 per space pa before free tariffs came into force. Its also thought that this area might not be as busy as Market Square but some of it could be used for boat storage which could bring in an estimated £5k of income.

A number of ideas were bought up by the trustees and members of the public which included:

Charging for car parking with no free tariff.

Charging at Backies car park which currently has 40 spaces. How much income would this bring in?

Good PR being required

Regeneration capital grants – might be a possibility to purchase.

How many days would the car park be busy?

Having an information board at the castle which shows visitors there is parking in the old town to encourage them to come in and use the local facilities.

How would behaviours change if parking fees come into force.

Would traffic need to be one way around new car park and would there be parking restrictions.

What happens to Scottish water land at Backies. RNLI area discussed.

AC has no proposals to charge at current free areas such as Leisure Centre and Promenade.

SGN are expecting a decision by end of June. MS has to complete his paper on the business case next week.

*KC arrived

DF asked if there is anything STP can do to help. IM to look at funding with Mark. Town regeneration but could link with tourist jobs.

AN thinks George Cameron might be able to help with NESFLAG funding as £300k will be available to be spent in South Aberdeenshire.

There is no obvious solution to this complex problem.

MS left meeting

4. Approval of minutes

	Action
On the proposal of JR and seconded by BA the minutes of the trustees meeting of 26 th April 2016 were approved. These minutes will now be placed on the website. Matters arising from these minutes are detailed in section 5 below.	IM

5. Matters arising from minutes of 26th April

	Action
Disbursements Letter of thanks have been received from the open air pool and the fireballs committee. The Folk Festival Committee have included the STP logo on their posters for 2016	
Caravan Site The old STP company has now been delisted	
Aberdeenshire Council Liaison meeting minutes The minutes are on the web site for the meeting of 10 th May	

6. Procedures - Report from Director of Finance, John Robson

	Action

JR confirmed there is £37k in the account, £31.5K is from CCF funds for salaries and other land train costs and £16k in general funds. Part of the general fund will be ring fenced for next year's salaries Detailed project funding is now being shown for all the projects. When set up, figures will be circulated to all directors.	JR
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7. Strategy – David Fleming

Business Plan 2016 -19	Action
<p>All member organisations have been written to asking if they have any plans of their own that can be included with a request to let STP know by Mid-June PB asked if STP will be involved with the Community Plan with SDCC. DF confirmed. JS suggested having another meeting in the Town Hall jointly with STP and SDCC to find out what the public want. DF reported that Planning for Real and Plan B had involved the community. BA said there should be consultation between the committees and JS agreed that this would show unity in Town. BA also thought more groups could be involved as well as AC MM asked why the Liaison meetings are taking place only with AC, the Councillors and STP. JS confirmed to MM that these meetings only cover STP Projects. It was suggested that if MM is interested he should get involved in the projects and that this question had been raised by MM at the previous meeting and he had been told the same thing then. JS left meeting**</p>	<p>ALL STP/SDCC</p>

8. Business Plan Items

Report of progress on individual projects has been circulated and is on website. What follows is an update on that information.

Project	Additional Information	Action
Bervie Braes Road (DF)	In hands of WM who is waiting to meet Stephen Archer, Head of Infrastructure	
Court Building (DF)	<p>Additions to Project report: Drawn up plans for court building for actual tenants Awaiting estimates so funding to be completed Business plan for court building being drafted and adding in transition process. SCTS mid-June. Critical path now getting funding. So probable funding September and tenants in Spring Appointed lawyers, project manager and architect. SA asked how much of area is utilised. DF confirmed there are some hot desks areas, number 2 court room café idea is being explored and main court room income streams are being looked at.</p>	
Improving Our Town Centre (JS)	Nothing reported	

Former Gas Works Site (DF)	As above	
CAT for Beach Toilets	As reported by Frank Budd from the Tourism Group, there have been positive moves regarding the Beach Toilets. An agreement between the Bay and Aunty Betty's has been reached with the Council, and they will take over the running of the Beach Toilets from the end of May. They hope to get the decorators next week, and be opened by the beginning of June. Very well done Calum Richardson, Lesley Duff and Nicci Dollar for taking up the challenge. This project is now in abeyance	
Cruise Ships (JR)	Nothing further to report.	
Plan B (DS)	The Plan for North East of Stonehaven. This project is In abeyance and will be revisited in January 2017. Recreation Grounds Trustees have asked for input. DF has requested the trustees to think about what the STP should reply to the Recreation Grounds at the next meeting.	ALL
Cycling Project Potential Project	There was some discussion about what the Town needs. For this project to be taken on it needs a project leader, aims and objectives and a budget. SA to speak to JS to see what needs to be done. AN will also speak to Jackie Niven.	SA/JS AN/JN
Grand Promenade Potential Project	DF reported that he had been at the Tourism Group meeting and heard some of the suggestions for a "Grand Promenade". He will circulate information to all trustees for discussion at the next meeting.	ALL

9. Business Items

	Action
<p>Report from/items to Community Council</p> <p>Items to CC</p> <p>None</p> <p>Items from CC</p> <p>KC reported that there had been a number of complaints about motorbikes and traffic noise in Stonehaven. The police have reported that they are unable to do anything about this as no one was breaking any laws.</p> <p>Karen McWilliam spoke at the last SDCC meeting presenting about Locality Planning</p> <p>Stuart Milne Ltd gave a presentation at the last SDCC meeting about revising plans at Dunnottar Park. Due to the oil price collapse they want to build smaller houses but more of them. It was thought that this would lead to added pressure on schools and the roads. Next stage is public exhibitions.</p> <p>Concerns have been raised about maintaining the defibulators. In the absence of an acceptable policy from AC, SDCC will maintain them and is covered to do so. They will be placed in the Co-op in David Street, one in the Town Square and one at Harbour. They are trying to get one at Mackie.</p>	

Patient participation at GP has been informed of a new initiative called Virtual Wards. Nurses will go out and see patients and a doctor will go and see them if necessary. 30 to 40 people were seen in the first month	
<p>Report on KDP meeting (AN)</p> <p>Meetings are now every 2 months. Thursday's meeting has been postponed as no quorum.</p> <p>KDP are holding an open day on 2 June at Stonehaven Community Centre from 10 am to 1 pm for any groups/organisations who would like help with applications to the Hillhead of Auquhirie Wind Farm. For Example:</p> <p>Completing their application form.</p> <p>Checking completed forms and attachments required.</p> <p>More information on the fund itself.</p>	
<p>Caravan Site</p> <p>Doing very well this year.</p> <p>Parking problem raised with council.</p> <p>SA asked if camping sites would be added. DF will raise issue with CC</p>	DF
<p>Land Train</p> <p>North Berwick and Cullen have requested information about purchasing and operating a land train.</p> <p>Feein Market: Land Train will run at normal times but from the Harbour.</p>	
<p>CCF</p> <p>Annual monitoring survey and 6 monthly updates have been completed and returned. CCF would like to use land train project as a case study.</p>	
<p>Reports from discussions with Aberdeenshire Council</p> <p>The last meeting was held on 10th May at 10am in Viewmount. The minutes of the meeting were forwarded to all STP trustees, Ward 18 Councillors and WM.</p> <p>The following items were discussed:</p> <ul style="list-style-type: none"> • East Newtonleys (Pre consultation of Spurryhillock depot replacement) • Bervie Braes Road • Use of Lamp posts for Christmas lights • Former Gas works site 	

10. AOCB

	Action
<p>Minutes of last Liaison Meeting</p> <p>PB noted that the North Coastal Path that was discussed at the meeting had not been included on the minutes. It had been agreed with WM that Brian Watt would be asked what the costs would be to reinstate the path.</p>	

11. Date of next meetings - 4th Tuesday of every month

All to take place at the Invercarron Resource Centre in Dunnottar Lounge.

28th June

No Meeting in July

23rd August

27th September

25th October

22nd November AGM

No meeting in December

Meeting Closed at 9.00pm